

**Child Nutrition, Inc., Sponsor**  
 9 N. 3<sup>rd</sup> Street, Suite 100, P. O. Box 469, Warrenton, Virginia 20188  
 540-347-3767

**USDA CHILD CARE FOOD PROGRAM  
 INFORMATION SHEET**

1. Requirements for enrollment of family child care home providers:
  - ✓ Current approval by an agency (State license, local agency approval, or voluntary registration)
  - ✓ Completed application to participate with USDA CACFP (FNS-341)
  - ✓ Initial training session with monitor from Child Nutrition, Inc.
  - ✓ Satisfactory review of home, program, services
  
2. Requirements for reimbursement for meals/snacks served:
  - ✓ Menus for each month must list all **foods** and the **date** served,
  - ✓ Attendance records must list children present for each meal claimed,
  - ✓ Attendance must be recorded daily, separate from meal counts
  - ✓ Only **three** food services per child per day may be reimbursed. One of those services must be a snack. (Examples: Breakfast, AM Snack, Lunch **or** Lunch, PM Snack, Supper),
  - ✓ Each child must have a completed enrollment form from CNI's USDA program,
  - ✓ Menus and attendance records must be submitted to CNI at the end of the month after the last meal/snack is served.

**2024 -2025 MEAL RATES**

	<u>Tier I</u>	<u>Tier II</u>
<b>Lunch/Supper</b>	<b>\$3.15</b>	<b>\$1.90</b>
<b>Breakfast</b>	<b>1.66</b>	<b>.60</b>
<b>Snack</b>	<b>.93</b>	<b>.26</b>

3. Payment is made to the provider as a partial reimbursement for the food purchased during the month.
  
4. Providers' claims for reimbursement are processed during the first week of each month.
  
5. Direct Deposits are released when funds are received from the Virginia Department of Health (VDH), usually third or fourth week of the following month.